

Details of Familiarization Programmes of Independent Directors (ID)

Particulars of Programmes	No. of Programmes		No. of hours spent by ID	
	During the year 2019-20	Cumulative till date	During the year 2019-20	Cumulative till date
Business overview and an outline of Corporate Plan & Annual Targets				
Mr. Rajendra S. Shah	4	19	2.00	9.50
Mr. Sanjay Shailesh Majmudar	4	21	2.00	10.50
Mr. Dileep C. Choksi	3	14	1.50	7.00
Mr. Rajan Ramkrishna Harivallabhdas	3	18	1.50	9.00
Mrs. Janaki U. Shah	3	3	1.50	1.50
Overview of Sales & Marketing				
Mr. Rajendra S. Shah	4	19	2.00	9.50
Mr. Sanjay Shailesh Majmudar	4	21	2.00	10.50
Mr. Dileep C. Choksi	3	14	1.50	7.00
Mr. Rajan Ramkrishna Harivallabhdas	3	18	1.50	9.00
Mrs. Janaki U. Shah	3	3	1.50	1.50
Introduction to Product Profile and visit to Technical Centre				
Mr. Rajendra S. Shah	2	8	4.00	16.00
Mr. Sanjay Shailesh Majmudar	2	10	4.00	20.00
Mr. Dileep C. Choksi	0	6	0.00	12.00
Mr. Rajan Ramkrishna Harivallabhdas	2	9	4.00	18.00
Mrs. Janaki U. Shah	1	1	2.00	2.00
Operations overview and visit to plants.				
Mr. Rajendra S. Shah	1	6	2.00	12.00
Mr. Sanjay Shailesh Majmudar	1	6	2.00	12.00
Mr. Dileep C. Choksi	1	4	2.00	8.00
Mr. Rajan Ramkrishna Harivallabhdas	0	5	0.00	10.00
Mrs. Janaki U. Shah	1	1	2.00	2.00
Financial Performance, Budgeting and Planning				
Mr. Rajendra S. Shah	4	19	4.00	19.00
Mr. Sanjay Shailesh Majmudar	4	21	4.00	21.00
Mr. Dileep C. Choksi	3	15	3.00	15.00
Mr. Rajan Ramkrishna Harivallabhdas	3	18	3.00	18.00
Mrs. Janaki U. Shah	3	3	3.00	3.00
Orientation on Statutory Compliances as a Board Member				
Mr. Rajendra S. Shah	4	19	2.00	9.50
Mr. Sanjay Shailesh Majmudar	4	21	2.00	10.50
Mr. Dileep C. Choksi	3	15	1.50	7.50
Mr. Rajan Ramkrishna Harivallabhdas	3	18	1.50	9.00
Mrs. Janaki U. Shah	3	3	1.50	1.50

DETAILS OF FAMILIARIZATION PROGRAMMES

Date of Programme	Particulars	Duration
27th May, 2019	Business Overview and an outline of Corporate Plan and Annual Targets	½ Hour
	Overview of Sales & Marketing	½ Hour
	Introduction to Product Profile and visit to Technical Centre	2 Hour
	Financial Performance, Budgeting and Planning	1 Hour
	Orientation on Statutory Compliances as a Board Member	½ Hour
12th August, 2019	Business Overview and an outline of Corporate Plan and Annual Targets	½ Hour
	Overview of Sales & Marketing	½ Hour
	Financial Performance, Budgeting and Planning	1 Hour
	Orientation on Statutory Compliances as a Board Member	½ Hour
12th November, 2019	Business Overview and an outline of Corporate Plan and Annual Targets	½ Hour
	Overview of Sales & Marketing	½ Hour
	Introduction to Product Profile and visit to Technical Centre	2 Hour
	Financial Performance, Budgeting and Planning	1 Hour
	Orientation on Statutory Compliances as a Board Member	½ Hour
31st January, 2020	Business Overview and an outline of Corporate Plan and Annual Targets	½ Hour
	Overview of Sales & Marketing	½ Hour
	Operation overview and visit to Plants	2 Hour
	Financial Performance, Budgeting and Planning	1 Hour
	Orientation on Statutory Compliances as a Board Member	½ Hour