



AIA ENGINEERING LIMITED

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NOTICE OF 34TH ANNUAL GENERAL MEETING

NOTICE is hereby given that 34th Annual General Meeting ("AGM") of the Members of AIA Engineering Limited will be held on Monday, 9th September, 2024 at 11.00 A.M. through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") to transact the business as set out in the Notice of AGM, which will be circulated for convening the AGM in compliance with the General Circulars of Ministry of Corporate Affairs, vide its Circular No. 14/2020 dated April 8, 2020, Circular No. 17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 5, 2020, Circular No. 02/2021 dated January 13, 2021, Circular No. 02/2022 dated May 5, 2022, Circular No. 10/2022 dated December 25, 2022 and Circular No. 09/2023 dated September 25, 2023 and The Securities and Exchange Board of India ("SEBI") vide its Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, Circular No. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023 and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 and applicable provisions of the Companies Act, 2013 ("the Act") and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

In accordance with the aforesaid Circulars, Notice of the AGM along with the Annual Report of FY. 2023-24 will be sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/Depository Participants. Members may note that the Notice of AGM and Annual Report of FY. 2023-24 will also be available on the Company's website at www.aiaengineering.com, website of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice will also available on the website of CDSL (agency for providing the Remote e-voting facility) at www.evotingindia.com. Members can attend and participate in the AGM through VC/OAVM facility only. The instructions for joining the AGM will be provided in the Notice of AGM. Members attending the meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum as per Section 103 of the Companies Act, 2013.

The Company is providing remote e-voting facility ("remote e-voting") to all its members to cast their votes on all resolutions as set out in the Notice of AGM. Additionally, the Company is providing the facility of voting through e-voting system during the AGM ("e-voting"). The manner of voting by members holding shares in dematerialized mode, physical mode and for members who have not registered their email address has been provided in the Notice of AGM.

In case Member(s) have not registered their e-mail addresses /mobile no. with the Company/Depository, please follow the below instructions to register e-mail address for obtaining Annual Report and login details for e-voting:

- For Members holding shares in Physical mode are requested to update e-mail id and mobile no. by providing Form ISR - 1 and ISR - 2 available on the website of the Company at the link <https://aiaengineering.com/investor-kyc/> as well as on the website of Registrar and Share Transfer Agent ("RTA") at the <https://ipweb.in/kyc-downloads.html>.
- Members holding shares in Demat mode can get their E-mail ID registered by contacting their respective Depository Participant.

The Notice of 34th Annual General Meeting will be sent to the shareholders holding shares as on cut-off date for dispatch in accordance with the applicable laws on their registered e-mail addresses in due course.

Members are requested to note that a dividend of ₹ 16/- per equity share (i.e. 800%) has been recommended by the Board of Directors for the Financial Year ended March 31, 2024, subject to the approval of members at the ensuing AGM. The Register of Members and Share Transfer Book of the Company will remain closed from Tuesday, 3rd September, 2024 to Monday, 9th September, 2024 (both days inclusive) for the purpose of AGM and payment of Dividend.

Members are also requested to note that pursuant to the provisions of Finance Act, 2020, the dividend income will be taxable in the hands of members w.e.f. April 1, 2020 and the Company is required to deduct tax at source ("TDS") from dividend paid to members at the prescribed rates. Necessary information in this regard is provided in the Notice convening the AGM of the Company.

Members holding shares in physical form and who are yet to register/ update their bank account details for electronic receipt of dividend amount directly into their bank accounts, are requested to get the same registered by sending a request letter, duly signed by registered member(s), along with self-attested PAN card and Aadhaar Card, cancelled cheque, copy of passbook along with Form ISR - 1 to RTA of the Company at their registered address. Members holding shares in dematerialized form are requested to get their bank account details registered/ updated with their respective DP, with whom they maintain their demat accounts.

In case you have any queries or issues regarding e-voting, you can refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an e-mail to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 22 55 33.

All grievances connected with the facility for voting by electronic means can be addressed to Mr. Rakesh Dalvi, Sr. Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mills Compound, N. M. Joshi Marg, Lower Parel (East), Mumbai - 400 013 or send an e-mail to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 22 55 33.

For AIA Engineering Limited
Sd/-

S. N. Jethaliya
Company Secretary

Place: Ahmedabad
Date: 29 July, 2024

